



## Family Voices Network of Erie County


# Care Coordination Program Vendor Service Codes Description Manual


### Please Note:

- Code description, qualifications and pricing are subject to change.
- This document will be updated and distributed to reflect “Transition” language for all applicable codes by Quarter 3, 2012.
- 5526 Life Coach will no longer be an active code as of February 1, 2012.

### **IMPORTANT Language & Qualifications modifications should be noted with the following codes:**

- 4655 Family Support ( Description, Transition and Training Language additions)
- 4656 Skill Builder ( Transition language added and rate change to 40.00 per hour)
- 5100 Individual Therapy (Qualifications, supervision clarifications, transition language added and rate change to 75.00 per hour.)
- 5101 Risk Reduction (Previously Individual Risk Reduction Counseling, description, qualifications, transition language clarifications)
- 5110 Family Mental Health Therapy (Qualifications, supervision clarifications, transition language added and rate change to 75.00 per hour.)
- 5120 Group Behavioral Health Therapy (Qualifications, supervision clarifications, transition language added.)
- 5130 Art Therapy (Qualifications, supervision clarifications, transition language added and rate change to 75.00 per hour.)
- 5160 In Home Community Behavioral Services (Qualifications, description clarifications, transition language added and rate change to 60.00 per hour.)
- 5205 Parent Skill Builder ( Previously Parent Aide, description, transition language modifications and rate change to 40.00 per hour)
- **Other codes reflect historic language and will be updated during Quarters 1, 2 and 3 of 2012.**

<b>Respite Services - Hourly 4653</b>	 <b>Family Voices Network of Erie County</b>		
<b>Current Agency Blended Rate:</b>	\$25.75	<b>Current Agency Waiver Rate:</b>	\$39.00
<p><b>Description:</b> Respite Workers provide aid, on an emergency or planned basis, which temporarily relieves the family of the care taking role. Respite activities may include engaging children in recreational activities, transportation, and general supervision and may be performed in the child’s home, the respite worker’s home or in the community. Provider will build the skills of the youth/parent or assist in the identification of a natural support to eliminate the need for the service or support as quickly as possible.</p>			
<b>Qualifications</b>			
<b>Experience Required:</b>	Experience working with at risk youth		
<b>Degree:</b>	NA		
<b>Minimum Education:</b>	High school diploma or equivalent...		
<b>Other:</b>	Valid NYS Driver’s License and must pass all required background checks and clearance requirements		
<p><b>Training Requirements:</b> Prior to Care Manager activation, staff must complete the FVN/ SOC on-line and 4 Day Live, New Vendor Initial Training. Other as assigned by home agency or as identified by FVN or NYS OMH as part of any related Quality Improvement or regulatory action items. Compliant with New York State Office of Mental Health (OMH) training requirements.</p> <p><b>Transition Responsibility:</b></p>			

<p align="center"><b>Respite Services - Daily 4654</b></p>	 <p><b>Family Voices Network</b> of Erie County</p>		
<p><b>Current Agency Blended Rate:</b></p>	<p>\$75.00 per day</p>	<p><b>Current Agency Waiver Rate:</b></p>	
<p><b>Description:</b> Respite care refers to appropriate temporary care, (for a minimum of 10 hours) that is provided to the identified client. Respite services may be provided by an extended family network (family’s natural supports) or from an outside agency. Respite is used to sustain the family structure, meet the needs of the client, or provide family/caregiver relief. Respite care can also be provided on an emergency basis. Provider will build the skills of the youth/parent or assist in the identification of a natural support to eliminate the need for the service or support as quickly as possible.</p> <p>.</p>			
<p><b>Qualifications</b></p>			
<p><b>Experience Required:</b></p>	<p>Experience working with at risk youth</p>		
<p><b>Degree:</b></p>	<p>NA</p>		
<p><b>Minimum Education:</b></p>	<p>High school diploma or equivalent...</p>		
<p><b>Other:</b></p>	<p>Valid NYS Driver’s License and must pass all required background checks and clearance requirements</p>		
<p><b>Training Requirements:</b> Prior to Care Manager activation, staff must complete the FVN/ SOC on-line and 4 Day Live, New Vendor Initial Training. Other as assigned by home agency or as identified by FVN or NYS OMH as part of any related Quality Improvement or regulatory action items.</p> <p><b>Transition Responsibility:</b></p>			

**Family Support  
4655**



**Family Voices Network  
of Erie County**

**Current Agency  
Blended Rate:**

\$30.00 per  
hour

**Current Agency  
Waiver Rate:**

\$36.75 per hour

**Description:** Family Support Partners provide peer to peer support and empowerment. This service is individualized for each parent/caregiver. Services may include support and advocacy for home, school and community issues, support groups and educational/training opportunities. Parent partners may work with families as they build their CFT, navigate the children’s system of care and build a network of supports in their community. The primary role is to foster and strengthen the relationship between and among family members, and provide linkage to other community supports and resources.

(Such as educational, legal, mental health, and natural supports.)

<b>Qualifications</b>	
<b>Experience Required:</b>	Must be a Parent or Caregiver of a child with mental health/behavioral health challenges; and have direct life experience with systems serving children with behavioral health challenges ( Such as, Special Education, Juvenile Justice, Foster Care, Children’s Mental Health.)
<b>Degree:</b>	Non- applicable
<b>Minimum Education:</b>	High School Diploma or Equivalent
<b>Other:</b>	Valid NYS Driver’s License and must pass all required background checks and clearance requirements

**Training Requirements:**

Prior to Care Manager activation, staff must complete the FVN/ SOC on-line and 4 Day Live, New Vendor Initial Training. Other as assigned by home agency or as identified by FVN or NYS OMH as part of any related Quality Improvement or regulatory action items.

**Additional Families Child Advocacy Network Training Requirements:**

Must successfully complete training approved by NYS OMH Regional Parent Advisor in areas of advocacy work, group facilitation, parent skill building, creating support groups, and Individualized Care Model. Must be able to maintain compliance with all NYS Office of Mental Health (OMH) training requirements. Specific training requirements are inclusive of, but not limited to, 1. Advocacy for Empowerment, 2. The Patricia Miles Advocacy Training, 3. The 5-Day PEP (Parent Empowerment Program). 4. Los Niño’s Bien Eduardo’s for staff working with Hispanic families. 5. Full Common Sense Parenting Course. 6. Parent Network Training for Special Education Advocacy. 7. Others as per FCAN and NYS OMH Regional Office assignment.

**Transition Responsibility:**

It is the responsibility of this service provider to support the family by assisting with direct advocacy efforts, as identified by the family and the CFT. Services provided to families under this code must also work to promote the long term ability of the family to advocate for themselves.

**Intensive In-Home Hourly  
4657**



**Family Voices Network  
of Erie County**

**Current Agency  
Blended Rate:**

\$75.00

**Current Agency  
Waiver Rate:**

\$62.00

**Description:** Services are ongoing activities aimed at providing intensive interventions when a crisis response service is not enough. These interventions may include psycho-educational, crisis de-escalation, parent-child relationship building, and improvement of parenting skills. These interventions establish limited goals based on the presenting crisis and will include linkage to follow-up services whenever necessary. Provider will build the skills of the youth/parent or assist in the identification of a natural support to eliminate the need for the service or support as quickly as possible.


<b>Qualifications</b>	
<b>Experience Required:</b>	Experience working with at risk youth at a minimum of 2 to 4 years based on degree attained. See degree requirements below.
<b>Degree:</b>	Master's Degree in associated field and 2 years' experience <b>OR</b> BA Degree in associated field and 4 years' experience
<b>Minimum Education:</b>	MASTERS DEGREE and 2 years' experience OR BA and 4 years' experience.
<b>Other:</b>	Valid NYS Driver's License and must pass all required background checks and clearance requirements


**Training Requirements:**


Prior to Care Manager activation, staff must complete the FVN/ SOC on-line and 4 Day Live, New Vendor Initial Training. Other as assigned by home agency or as identified by FVN or NYS OMH as part of any related Quality Improvement or regulatory action items.


**Additional NYS OMH Waiver Training Requirements ( In order to work on Waiver cases):** 14Kt. Training, ICC Training


**Transition Responsibility:**


<p><b>Crisis Response - Hourly</b> <b>4659</b></p>	 <p><b>Family Voices Network</b> of Erie County</p>		
<p><b>Current Agency Blended Rate:</b></p>	<p>\$51.50</p>	<p><b>Current Agency Waiver Rate:</b></p>	<p>\$62.00</p>
<p><b>Description:</b> Crisis Response Services Workers perform interventions designed to stabilize children and families when they are in crisis. This includes assessment, consultation and immediate interventions wherever and whenever necessary <b>on a 24 hour/7 day a week basis</b>. These workers provide immediate, short-term interventions until linkages are made with other appropriate services. Provider will build the skills of the youth/parent or assist in the identification of a natural support to eliminate the need for the service or support as quickly as possible.</p>			
<p><b>Qualifications</b></p>			
<p><b>Experience Required:</b></p>	<p>Experience working with at risk youth.</p>		
<p><b>Minimum Education:</b></p>	<p>High school diploma or equivalent.</p>		
<p><b>Other:</b></p>	<p>Valid NYS Driver's License and must pass all required background checks and clearance requirements</p>		
<p><b>Training Requirements:</b> Prior to Care Manager activation, staff must complete the FVN/ SOC on-line and 4 Day Live, New Vendor Initial Training. Other as assigned by home agency or as identified by FVN or NYS OMH as part of any related Quality Improvement or regulatory action items.</p> <p><b>Transition Responsibility:</b></p>			


<p align="center"><b>Outpatient Diagnostic Assessment  5000</b></p>	 <p><b>Family Voices Network</b> of Erie County</p>		
<p><b>Current Agency Blended Rate:</b></p>	<p>\$91.17 per hour</p>	<p><b>Current Agency Waiver Rate:</b></p>	<p>NA</p>
<p><b>Description:</b> An evaluation for the purpose of determining treatment planning as well as possible medication recommendations which may include neurological, psychiatric, developmental, functional behavioral, and learning disability. Evaluation should result in the determination of diagnosis as well as determinations across multiple domains (home, school, community and medical). The resulting report should identify the assessment tools utilized in the evaluation as well as the outcomes relative to each assessment tool and treatment recommendations.</p> <p><b>NOTE:</b> Please note reminder that Substance Abuse Evaluation IS NOT an activity that may be provided under this code.</p> <p>.</p>			
<p><b>Qualifications</b></p>			
<p><b>Degree:</b></p>	<p>Dependent on type of assessment/ evaluation. Should include licensure in applicable area (ex. Ph.D., LMSW, LMHC)</p>		
<p><b>Minimum Education:</b></p>	<p>Dependent on type of assessment/ evaluation. Should include licensure in applicable area (ex. Ph.D., LMSW, LMHC)</p>		
<p><b>Other:</b></p>	<p>Valid NYS Driver's License and must pass all required background checks and clearance requirements</p>		
<p><b>Training Requirements:</b></p> <p>Prior to Care Manager activation, staff must complete the FVN/ SOC on-line and 4 Day Live, New Vendor Initial Training. Other as assigned by home agency or as identified by FVN or NYS OMH as part of any related Quality Improvement or regulatory action items.</p> <p><b>Transition Responsibility:</b></p>			

<p align="center"><b>Psychiatric Reviews/Medication Checks 5050</b></p>	 <p><b>Family Voices Network</b> of Erie County</p>		
<p><b>Current Agency Blended Rate:</b></p>	<p>\$106.67 Per hour</p>	<p><b>Current Agency Waiver Rate:</b></p>	<p>NA</p>
<p><b>Description:</b> Medication check-ins, update of diagnosis and follow up/confirmation of rule-outs and brief reviews</p>			
<p><b>Qualifications</b></p>			
<p><b>Degree:</b></p>	<p>Licensed psychiatrist or psychiatric nurse practitioner with supervision by a licensed psychiatrist.</p>		
<p><b>Minimum Education:</b></p>	<p>In line with recognized NYSED, NYS OMH standards inclusive with above noted licensure standards.</p>		
<p><b>Other:</b></p>	<p>Valid NYS Driver’s License and must pass all required background checks and clearance requirements</p>		
<p><b>Training Requirements:</b> Prior to Care Manager activation, staff must complete the FVN/ SOC on-line and 4 Day Live, New Vendor Initial Training. Other as assigned by home agency or as identified by FVN or NYS OMH as part of any related Quality Improvement or regulatory action items.</p> <p><b>Transition Responsibility:</b></p>			

<p><b>Skill Builder</b> <b>4656</b></p>	 <p><b>Family Voices Network</b> of Erie County</p>		
<p><b>Current Agency Blended Rate:</b></p>	<p>\$40.00 per hour</p>	<p><b>Current Agency Waiver Rate:</b></p>	<p>\$41.75 per hour</p>
<p><b>Description:</b> Skill Builders design and provide activities that assist the child and/or family in acquiring, developing and accessing functional skills needed to live successfully in the community. This may include areas such as budgeting, shopping, competing tasks, socializing and activities of daily living. Provider will build the skills of the youth/parent or assist in the identification of a natural support to eliminate the need for the service or support as quickly as possible.</p>			
<p><b>Qualifications</b></p>			
<p><b>Experience Required:</b></p>	<p>Experience working with at risk youth.</p>		
<p><b>Degree:</b></p>	<p>Non- applicable</p>		
<p><b>Minimum Education:</b></p>	<p>High School Diploma or Equivalent</p>		
<p><b>Other:</b></p>	<p>Valid NYS Driver’s License and must pass all required background checks and clearance requirements</p>		
<p><b>Training Requirements:</b> Prior to Care Manager activation, staff must complete the FVN/ SOC on-line and 4 Day Live, New Vendor Initial Training. Other as assigned by home agency or as identified by FVN or NYS OMH as part of any related Quality Improvement or regulatory action items.</p> <p><b>Transition Responsibility:</b> It is the responsibility of the service provider and the CFT to help the family identify and link with natural or community based supports in order to safely remove this service in a timely manner. Other specific transition responsibilities may include training and coaching of skill sets that build upon existing client and family strengths, while targeting CFT identified needs. Delivering this service in a way that allows the client and family to demonstrate their existing and new or emerging skills with increased independence from the service provider and care coordination as the process moves forward. The provider is also responsible for specifically documenting progress towards skill transfer and full transition at CFT meetings and in progress notes entered in Care Manager.</p>			

<p style="text-align: center;"><b>Individual Therapy 5100</b></p>	 <p style="margin-left: 20px;"><b>Family Voices Network</b> of Erie County</p>		
<p><b>Current Agency Blended Rate:</b></p>	<p>\$75.00</p>	<p><b>Current Agency Waiver Rate:</b></p>	
<p><b>Description:</b> Goal directed, culturally sensitive and evidence based practice of face-to-face therapeutic intervention which focuses on the mental health/behavior needs of the client and/or family member. Examples of individual treatment address the following issues: trauma, grief and loss, eating disorder, anger management, integrated dual diagnosis or other. Services may be provided in a clinic setting, school, home or other CFT approved community based location, where confidentiality can be assured.</p>			
<p><b>Qualifications Experience</b></p>	<p>Experience working with at risk youth and parents, care givers of same.</p>		
<p><b>Degree, Certification, Licensure or similar :</b></p>	<p>A minimum of a clinical master’s degree in relevant field. Formally recognized, active, licensure or must hold clinical master’s degree and be in active pursuit of licensure with clinical supervision in place as noted below (i.e. recent graduate prepping to complete testing and/or other requirements.. It is the responsibility of this provider to inform their vendor agency supervisor if they should lose or have a lapse in licensure. The vendor agency in turn must inform CCNY of this issue within 2 business days from receipt of this knowledge. Independent clinical vendors must inform CCNY directly within 2 business days of notice regarding loss of license or certification.</p>		
<p><b>Clinical Supervision Requirement:</b></p>	<p>Active supervision by a licensed clinical professional, recognized by NYSED, NYS OMH or similar regulatory body as qualified to provide clinical supervision. Supervision may be in the form of clinical 1:1 or clinical group supervision. It is the responsibility of this provider to inform their vendor agency supervisor if they should discontinue regular clinical supervision. The vendor agency in turn must inform CCNY of this issue within 2 business days from discontinuance of clinical supervision. Independent clinical vendors must inform CCNY directly within 2 business days from discontinuance of clinical supervision.</p>		
<p><b>Other:</b></p>	<p>Valid NYS Driver’s License and must pass all required background checks and clearance requirements</p>		
<p><b>Training Requirements:</b> Prior to Care Manager activation, staff must complete the FVN/ SOC on-line and 4 Day Live, New Vendor Initial Training. Other as assigned by home agency or as identified by FVN or NYS OMH as part of any related Quality Improvement or regulatory action items.</p> <p><b>Transition Responsibility:</b> It is the responsibility of this service provider to support the post care coordination transition plan of the family and larger CFT via closely adhering to Plan of Care goals and Planned Action directives. Progress notes must be clear and specific as to clinical modality being employed; progress toward clinical goal completion. Skill development objectives should be clearly documented in the Plan of Care goals and progress regarding applicable skill development and skill transfer to client should be clearly documented and reported on during CFT meetings. In cases where the clinical needs will require community based support post care coordination, the service provider has a direct responsibility to support transition by providing education to the family regarding clinical support options post care coordination, assist with engagement and referral process as applicable to community based providers along with other as needed. Transition responsibilities also include identifying and working with natural supports that can assist with clinically based client needs both during and post care coordination.</p>			

<p style="text-align: center;"><b>Risk Reduction 5101</b></p>	 <p style="margin-left: 20px;"><b>Family Voices Network</b> of Erie County</p>		
<p><b>Current Agency Blended Rate:</b></p>	<p>\$69.71</p>	<p><b>Current Agency Waiver Rate:</b></p>	<p>Non-applicable for Waiver</p>
<p><b>Description:</b> Goal directed culturally sensitive services with the enrolled client and/or family members with a focus on reducing risk factors associated with alcohol and drug use by providing education and motivation around the benefits of pursuing and engaging in services with an OASIS approved provider. This service may include formal assessments in order to assist with compiling information that will assist with an upcoming referral and provider linkage.</p> <p><b>NOTE:</b> <u>Service providers working under this code may not conduct evaluations. This service may be provided for 30-90 days.</u></p>			
<p><b>Qualifications</b></p>			
<p><b>Experience Required:</b></p>	<p>Minimum of 2 years of documented training and work history in AOD, AODA and addictions fields, or other formally qualified health professional.</p>		
<p><b>Degree, Certification, Licensure or similar :</b></p>	<p>CASAC or CASAC in training, CPP and CPS (credentialed prevention professional and credentialed prevention specialist) as well as RN, LMHC, LRC, LMSW</p>		
<p><b>Minimum Education:</b></p>	<p>Education that is current with NYS standards, regulations as per applicable degree, certification noted above.</p>		
<p><b>Other:</b></p>	<p>Valid NYS Driver’s License and must pass all required background checks and clearance requirements</p>		
<p><b>Training Requirements:</b> Prior to Care Manager activation, staff must complete the FVN/ SOC on-line and 4 Day Live, New Vendor Initial Training. Other as assigned by home agency or as identified by FVN or NYS OMH as part of any related Quality Improvement or regulatory action items.</p> <p><b>Transition Responsibility:</b> It is the responsibility of this service provider to support the family and larger CFT by assisting with motivation and education regarding the benefit of options available for alcohol and substance abuse treatment outside of Care Coordination; with direct linkage of the identified client or family member to the same. Specific activities related to this service will be guided by CFT via Plan of Care goals and Planned Action directives. Progress toward goal completion must be clearly documented in progress notes and reported out to team as part of CFT meeting agenda.</p>			


<p><b>Family Mental Health Therapy 5110</b></p>	 <p><b>Family Voices Network</b> of Erie County</p>		
<p><b>Current Agency Blended Rate:</b></p>	<p>\$75.00 per hour</p>	<p><b>Current Agency Waiver Rate:</b></p>	
<p><b>Description:</b> Goal directed, culturally sensitive, and evidence based practice of face-to-face therapeutic intervention with a minimum of two family members, which may include the client and/or other family members. Services may be provided in a clinic setting, school, or home or other CFT approved community based location, where confidentiality can be assured</p>			
<p><b>Qualifications</b></p>			
<p><b>Experience Required:</b></p>	<p>Experience working with at risk youth and parents, care givers of same.</p>		
<p><b>Minimum Education, Degree:</b></p>	<p>A minimum of a clinical master’s degree in relevant field. Provider must be in possession of formally recognized, active, licensure in good standing or must hold clinical master’s degree and be in active pursuit of licensure with clinical supervision in place as noted below (i.e. recent graduate prepping to complete testing and/or other requirements. It is the responsibility of this provider to inform their vendor agency supervisor if they should lose or have a lapse in licensure. The vendor agency in turn must inform CCNY of this issue within 2 business days from receipt of this knowledge. Independent clinical vendors must inform CCNY directly within 2 business days of notice regarding loss of license or certification.</p>		
<p><b>Clinical Supervision Requirement:</b></p>	<p>Active supervision by a licensed clinical professional, recognized by NYSED, NYS OMH or similar regulatory body as qualified to provide clinical supervision. Supervision may be in the form of clinical 1:1 or clinical group supervision. It is the responsibility of this provider to inform their vendor agency supervisor if they should discontinue regular clinical supervision. The vendor agency in turn must inform CCNY of this issue within 2 business days from discontinuance of clinical supervision. Independent clinical vendors must inform CCNY directly within 2 business days from discontinuance of clinical supervision.</p>		
<p><b>Other:</b></p>	<p>Valid NYS Driver’s License and must pass all required background checks and clearance requirements.</p>		


**Training Requirements:**

Prior to Care Manager activation, staff must complete the FVN/ SOC on-line and 4 Day Live, New Vendor Initial Training. Other as assigned by home agency or as identified by FVN or NYS OMH as part of any related Quality Improvement or regulatory action items.

**Transition Responsibility:**


It is the responsibility of this service provider to support the post care coordination transition plan of the family and larger CFT via closely adhering to Plan of Care goals and Planned Action directives. Progress notes must be clear and specific as to clinical modality being employed; progress toward clinical goal completion. Skill development objectives should be clearly documented in the Plan of Care goals and progress regarding applicable skill development and skill transfer to client should be clearly documented and reported on during CFT meetings. In cases where the clinical needs will require community based support post care coordination, the service provider has a direct responsibility to support transition by providing education to the family regarding clinical support options post care coordination, assist with engagement and referral process as applicable to community based providers along with other as needed. Transition responsibilities also include identifying and working with natural supports that can assist with clinically based client needs both during and post care coordination.


<b>Group Behavioral Health Therapy</b> <b>5120</b>	 <b>Family Voices Network</b> of Erie County		
<b>Current Agency Blended Rate:</b>	\$26.04 per participant /per hour	<b>Current Agency Waiver Rate:</b>	
<b>Description:</b> Clinically goal-directed, culturally sensitive practice of face-to-face therapeutic intervention with the client and/or family member and one or more additional clients who are treated at the same time, which focuses on the mental health needs of the clients in the group.			
<b>Qualifications Experience:</b>	Experience working with at risk youth and parents, care givers of same.		
<b>Minimum Education, Degree:</b>	A minimum of a clinical master’s degree in relevant field. Provider must be in possession of formally recognized, active, licensure in good standing or must hold clinical master’s degree and be in active pursuit of licensure with clinical supervision in place as noted below (i.e. recent graduate prepping to complete testing and/or other requirements.. It is the responsibility of this provider to inform their vendor agency supervisor if they should lose or have a lapse in licensure. The vendor agency in turn must inform CCNY of this issue within 2 business days from receipt of this knowledge. Independent clinical vendors must inform CCNY directly within 2 business days of notice regarding loss of license or certification.		
<b>Clinical Supervision Requirement:</b>	Active supervision by a licensed clinical professional, recognized by NYSED, NYS OMH or similar regulatory body as qualified to provide clinical supervision. Supervision may be in the form of clinical 1:1 or clinical group supervision. It is the responsibility of this provider to inform their vendor agency supervisor if they should discontinue regular clinical supervision. The vendor agency in turn must inform CCNY of this issue within 2 business days from discontinuance of clinical supervision. Independent clinical vendors must inform CCNY directly within 2 business days from discontinuance of clinical supervision.		
<b>Other:</b>	Valid NYS Driver’s License and must pass all required background checks and clearance requirements		
<b>Training Requirements:</b> Prior to Care Manager activation, staff must complete the FVN/ SOC on-line and 4 Day Live, New Vendor Initial Training. Other as assigned by home agency or as identified by FVN or NYS OMH as part of any related Quality Improvement or regulatory action items.  <b>Transition Responsibility:</b> It is the responsibility of this service provider to support the post care coordination transition plan of the family and larger CFT via closely adhering to Plan of Care goals and Planned Action directives. Progress notes must be clear and specific as to clinical modality being employed; progress toward clinical goal completion. Skill development objectives should be clearly documented in the Plan of Care goals and progress regarding applicable skill development and skill transfer to client should be clearly documented and reported on during CFT meetings. In cases where the clinical needs will require community based support post care coordination, the service provider has a direct responsibility to support transition by providing education to the family regarding clinical support options post care coordination, assist with engagement and referral process as applicable to community based providers along with other as needed. Transition responsibilities also include identifying and working with natural supports that can assist with clinically based client needs both during and post care coordination.			


<p><b>Art Therapy</b> <b>5130</b></p>	 <p><b>Family Voices Network</b> of Erie County</p>		
<p><b>Current Agency Blended Rate:</b></p>	<p>\$75.00 per hour</p>	<p><b>Current Agency Waiver Rate:</b></p>	
<p><b>Description:</b> Goal directed, culturally sensitive and evidence based practice of face-to-face therapeutic intervention which focuses on the mental health/behavior needs of the client and/or family member using art therapy as the modality for treatment. Services may be in a clinic setting, school, home or other CFT approved community based location, where confidentiality can be assured.</p>			
<p><b>Qualifications</b></p>			
<p><b>Experience Required:</b></p>	<p>Experience working with at risk youth and parents, care givers of same.</p>		
<p><b>Degree, Certification, Licensure or similar :</b></p>	<p>A minimum of an applicable master’s degree with active licensure as a Board Certified Clinical Art Therapist or LCAT, in good standing. It is the responsibility of this provider to inform their vendor agency supervisor if they should lose or have a lapse in licensure. The vendor agency in turn must inform CCNY of this issue within 2 business days from receipt of this knowledge. Independent clinical vendors must inform CCNY directly within 2 business days of notice regarding loss of license or certification.</p>		
<p><b>Clinical Supervision Requirement:</b></p>	<p>Active supervision by a licensed clinical professional, recognized by the AATA ( American Art Therapy Association), NYSED, NYS OMH or similar regulatory body as qualified to provide clinical supervision. Supervision may be in the form of clinical 1:1 or clinical group supervision. It is the responsibility of this provider to inform their vendor agency supervisor if they should discontinue regular clinical supervision. The vendor agency in turn must inform CCNY of this issue within 2 business days from discontinuance of clinical supervision. Independent clinical vendors must inform CCNY directly within 2 business days from discontinuance of clinical supervision.</p>		
<p><b>Other:</b></p>	<p>Valid NYS Driver’s License and must pass all required background checks and clearance requirements</p>		
<p><b>Training Requirements:</b> Prior to Care Manager activation, staff must complete the FVN/ SOC on-line and 4 Day Live, New Vendor Initial Training. Other as assigned by home agency or as identified by FVN or NYS OMH as part of any related Quality Improvement or regulatory action items.</p>			


**Transition Responsibility:**


It is the responsibility of this service provider to support the post care coordination transition plan of the family and larger CFT via closely adhering to Plan of Care goals and Planned Action directives. Progress notes must be clear and specific as to clinical modality being employed; progress toward clinical goal completion. Skill development objectives should be clearly documented in the Plan of Care goals and progress regarding applicable skill development and skill transfer to client should be clearly documented and reported on during CFT meetings. In cases where the clinical needs will require community based support post care coordination, the service provider has a direct responsibility to support transition by providing education to the family regarding clinical support options post care coordination, assist with engagement and referral process as applicable to community based providers along with other as needed. Transition responsibilities also include identifying and working with natural supports that can assist with clinically based client needs both during and post care coordination.


<p style="text-align: center;"><b>Mediation 5135</b></p>	 <p style="margin-left: 20px;"><b>Family Voices Network</b> of Erie County</p>		
<p><b>Current Agency Blended Rate:</b></p>	<p>\$75.00</p>	<p><b>Current Agency Waiver Rate:</b></p>	<p>NA</p>
<p><b>Description:</b> A service in which a neutral third party works with youth and families who are experiencing conflict to help them change the quality of the conflict from negative and destructive to positive and constructive. Examples of issues would be; parent/guardians argue over what is best for the child; child-parent disputes; separated parents/guardians refuse to work together to support the child.</p>			
<p><b>Qualifications</b></p>			
<p><b>Experience Required:</b></p>	<p>See Degree and Minimum Education requirements below.</p>		
<p><b>Degree:</b></p>	<p>Proof of active Licensing or Accreditation, in good standing, by comparable organization.</p>		
<p><b>Minimum Education:</b></p>	<p>Proof of completion of Initial Mediation Training and apprenticeship under a Mediator Coach with accredited agency (i.e. Center for Resolution &amp; Justice), and appropriate training for conflict area being contracted to resolve (i.e. custody, divorce, permanency)</p>		
<p><b>Other:</b></p>	<p>Valid NYS Driver's License and must pass all required background checks and clearance requirements</p>		
<p><b>Training Requirements:</b> Prior to Care Manager activation, staff must complete the FVN/ SOC on-line and 4 Day Live, New Vendor Initial Training. Other as assigned by home agency or as identified by FVN or NYS OMH as part of any related Quality Improvement or regulatory action items.</p> <p><b>Additional Training Requirements:</b> See Degree and Minimum Education requirement expectations above.</p> <p><b>Transition Responsibility:</b></p>			


<p align="center"><b>In Home Community Behavioral Services 5160</b></p>	 <p><b>Family Voices Network</b> of Erie County</p>		
<p><b>Current Agency Blended Rate:</b></p>	<p>\$60.00 per hour</p>	<p><b>Current Agency Waiver Rate:</b></p>	<p>NA</p>
<p><b>Description:</b> Service aimed at providing targeted, goal driven interventions for the identified child and family when it has been assessed that other available, less intensive crisis response and support services do not provide service level required to support immediate crisis and behavior support needs. These interventions may include, but are not limited to, behavior support plan development and coaching, Parent or caretaker training and coaching of non-physical crisis intervention and de-escalation techniques, assisting child and family with identifying self-guided de-escalation and relaxation techniques. This service is established around limited, targeted goals based on a current, presenting crisis or current pattern or cycle of same. This intensive level of service, by definition, will tend to require a higher contact frequency in the initial engagement phase and should be removed once the targeted goals are accomplished.</p> <p><b>NOTE:</b> <u>This intensive service should be in place for no more than 30-90 days. * This is not a clinical service code.</u></p>			
<p><b>Qualifications</b></p>			
<p><b>Experience Required:</b></p>	<p>4 years of direct experience related to strength based therapeutic crisis management and support with SED or similar populations</p>		
<p><b>Degree, Certification Licensure:</b></p>	<p>Bachelor Degree</p>		
<p><b>Other:</b></p>	<p>Valid NYS Driver’s License and must pass all required background checks and clearance requirements</p>		
<p><b>Training Requirements:</b></p> <p>Prior to Care Manager activation, staff must complete the FVN/ SOC on-line and 4 Day Live, New Vendor Initial Training. Other as assigned by home agency or as identified by FVN or NYS OMH as part of any related Quality Improvement or regulatory action items.</p> <p>Formal training, on-going staff development or other documented course work related to strength based, therapeutic crisis management and support.</p> <p><b>Transition Responsibility:</b></p> <p>It is the responsibility of the provider and the CFT to also identify and link natural or community based supports in order to safely remove this service in a timely manner. Specific transition responsibilities are inclusive of training and coaching targeted skill sets in a manner where the youth and family can demonstrate the ability to apply applicable crisis prevention, de-escalation and management techniques without the support of formal care coordination services. Responsibilities are also inclusive of assisting the family in identify and incorporating family and other community based supports that the family can receive related support from post care coordination. These additional supports must be identified, engaged and formally incorporated into this effort. The above noted responsibilities must be formally targeted at the start of each case and related activities and progress must be specifically documented in progress notes and formally reviewed during the CFT process.</p>			


<p align="center"><b>Functional Assessments</b></p> <p align="center"><b>5180</b></p>			
<p><b>Current Agency Blended Rate:</b></p>	<p>\$76.80</p>	<p><b>Current Agency Waiver Rate:</b></p>	<p>NA</p>
<p><b>Description:</b> An evaluation for the purpose of determining treatment planning. Examples may include physical/occupational, or speech and language. Evaluation should result in the determination of diagnosis as well as determinations across multiple domains. The resulting report should identify the assessment tools utilized in the evaluation as well as the outcomes relative to each assessment tool and treatment recommendations.</p> <p><b>. NOTE:</b> <u>Service providers working under this code may not conduct chemical dependency or substance abuse evaluations.</u></p>			
<p><b>Qualifications</b></p>			
<p><b>Degree, Certification Licensure:</b></p>	<p>Dependent on type of assessment/ evaluation. Should include licensure in applicable area (ex. OTR/L, P.T., SLP etc.)</p>		
<p><b>Minimum Education:</b></p>	<p>In line with recognized NYSED, NYS OMH standards inclusive with above noted licensure standards.</p>		
<p><b>Other:</b></p>	<p>Valid NYS Driver's License and must pass all required background checks and clearance requirements</p>		
<p><b>Training Requirements:</b></p> <p>Prior to Care Manager activation, staff must complete the FVN/ SOC on-line and 4 Day Live, New Vendor Initial Training. Other as assigned by home agency or as identified by FVN or NYS OMH as part of any related Quality Improvement or regulatory action items.</p> <p><b>Transition Responsibility:</b></p>			


<p><b>Crisis Respite 5203</b></p>	 <p><b>Family Voices Network of Erie County</b></p>		
<p><b>Current Agency Blended Rate:</b></p>	<p>\$30.00</p>	<p><b>Current Agency Waiver Rate:</b></p>	<p>NA</p>
<p><b>Description:</b> Worker will be able to provide supervision for a child who has been in crisis. This can be inside the home, school or in the community, to allow for temporary separation between the child and the family for a “cooling off” time. Provider will build the skills of the youth/parent or assist in the identification of a natural support to eliminate the need for the service or support as quickly as possible.</p>			
<p><b>Qualifications</b></p>			
<p><b>Experience Required:</b></p>	<p>Experience working with at risk youth</p>		
<p><b>Minimum Education:</b></p>	<p>High School Diploma or equivalent</p>		
<p><b>Other:</b></p>	<p>Valid NYS Driver’s License and must pass all required background checks and clearance requirements</p>		
<p><b>Training Requirements:</b> Prior to Care Manager activation, staff must complete the FVN/ SOC on-line and 4 Day Live, New Vendor Initial Training. Other as assigned by home agency or as identified by FVN or NYS OMH as part of any related Quality Improvement or regulatory action items.</p> <p><b>Transition Responsibility:</b></p>			


<p><b>Teacher Aid 5204</b></p>	 <p><b>Family Voices Network of Erie County</b></p>		
<p><b>Current Agency Blended Rate:</b></p>	<p>\$30.00</p>	<p><b>Current Agency Waiver Rate:</b></p>	<p>NA</p>
<p><b>Description:</b> A service delivered to an enrolled child during the school day to assist in preventing behavioral problems, which would result in disciplinary action being taken against the child or otherwise interfere with academic performance. <b>Must have plan for decrease over three months</b> unless deemed appropriate by team for continuance to maintain school placement. Teacher aides will communicate with parents, teachers and other supports to develop and implement a strength-based behavior modification plan to stabilize and improve academic functioning.</p>			
<p><b>Qualifications</b></p>			
<p><b>Experience Required:</b></p>	<p>Experience working with at risk youth</p>		
<p><b>Minimum Education:</b></p>	<p>High School Diploma or equivalent</p>		
<p><b>Other:</b></p>	<p>Valid NYS Driver's License and must pass all required background checks and clearance requirements</p>		
<p><b>Training Requirements:</b> Prior to Care Manager activation, staff must complete the FVN/ SOC on-line and 4 Day Live, New Vendor Initial Training. Other as assigned by home agency or as identified by FVN or NYS OMH as part of any related Quality Improvement or regulatory action items.</p> <p><b>Transition Responsibility:</b></p>			


<b>Parent Skill Builder 5205</b>	 <b>Family Voices Network of Erie County</b>		
<b>Current Agency Blended Rate:</b>	\$40.00 per hour	<b>Current Agency Waiver Rate:</b>	Non-applicable for Waiver
<p><b>Description:</b> Parent Skill Builder is primarily involved in providing support/training to the parents of the families enrolled in Care Coordination, as per Planned Actions agreed upon during the CFT process. Topics of training may include parenting, domestic skills or implementation of a behavior modification plan, all of which will recognize and develop family strengths and enable the family to prevent and/or reduce crises and improve family functioning. Provider will assist with building the skills of the parent and with the identification of natural supports to eliminate the need for the service or support as quickly as possible.</p> <p><b>Please note. This is not a code for Family Advocacy Services. For Families requiring Family Advocacy, the CFT should secure that service under code 4655 Family Support.</b></p>			
<b>Qualifications</b>			
<b>Experience Required:</b>	Experience working with Parents, Care Givers of at risk youth.		
<b>Minimum Education:</b>	High School Diploma or Equivalent		
<b>Other:</b>	Valid NYS Driver's License and must pass all required background checks and clearance requirements		
<p><b>Training Requirements:</b> Prior to Care Manager activation, staff must complete the FVN/ SOC on-line and 4 Day Live, New Vendor Initial Training. Other as assigned by home agency or as identified by FVN or NYS OMH as part of any related Quality Improvement or regulatory action items.</p> <p><b>Transition Responsibility:</b> It is the responsibility of the service provider and the CFT to help the family identify and link with natural or community based supports in order to safely remove this service in a timely manner. Other specific transition responsibilities may include training and coaching of skill sets that build upon existing family strengths, while targeting CFT identified needs. Delivering this service in a way that allows the family to demonstrate their existing and new or emerging skills with increased independence from the service provider and care coordination as the process moves forward. The provider is also responsible for specifically documenting progress towards skill transfer and full transition at CFT meetings and in progress notes entered in Care Manager.</p>			


<b>Mentoring 5206</b>	 <b>Family Voices Network</b> of Erie County		
<b>Current Agency Blended Rate:</b>	\$30.00 per hour	<b>Current Agency Waiver Rate:</b>	NA
<p><b>Description:</b> Service provides a structured, one-to-one relationship or partnership that focuses on the needs/strengths of the mentored child. Emphasis is placed on helping the child develop skills as deemed necessary by the family. The worker will help the youth develop to their fullest potential and help that youth develop a vision for the future, in a culturally competent, family-driven context.</p>			
<b>Qualifications</b>			
<b>Experience Required:</b>	Experience working with at risk youth		
<b>Minimum Education:</b>	High School Diploma or equivalent		
<b>Other:</b>	Valid NYS Driver’s License and must pass all required background checks and clearance requirements		
<p><b>Training Requirements:</b> Prior to Care Manager activation, staff must complete the FVN/ SOC on-line and 4 Day Live, New Vendor Initial Training. Other as assigned by home agency or as identified by FVN or NYS OMH as part of any related Quality Improvement or regulatory action items.</p> <p><b>Transition Responsibility:</b></p>			


<p align="center"><b>Recreation 5207</b></p>	 <p><b>Family Voices Network of Erie County</b></p>		
<p><b>Current Agency Blended Rate:</b></p>	<p>\$30.00</p>	<p><b>Current Agency Waiver Rate:</b></p>	<p>NA</p>
<p><b>Description:</b> Recreation aide engaged primarily in supporting recreational activities for the identified child and/or their siblings to promote self- directed social and other skills development, as identified by the family.</p>			
<p><b>Qualifications</b></p>			
<p><b>Experience Required:</b></p>	<p>Experience working with at risk youth</p>		
<p><b>Minimum Education:</b></p>	<p>High School Diploma or equivalent</p>		
<p><b>Other:</b></p>	<p>Valid NYS Driver’s License and must pass all required background checks and clearance requirements</p>		
<p><b>Training Requirements:</b>  Prior to Care Manager activation, staff must complete the FVN/ SOC on-line and 4 Day Live, New Vendor Initial Training. Other as assigned by home agency or as identified by FVN or NYS OMH as part of any related Quality Improvement or regulatory action items.</p> <p><b>Transition Responsibility:</b></p>			


<p align="center"><b>Supported Work Environment</b> <b>5208</b></p>	 <p><b>Family Voices Network</b> of Erie County</p>		
<p><b>Current Agency Blended Rate:</b></p>	<p>\$30.00</p>	<p><b>Current Agency Waiver Rate:</b></p>	
<p><b>Description:</b> Administers job or career-related assessments, interest inventories and provides training programs that recognize and develop strengths and interests. Training will include appropriate employment skills, career planning, and job placement including supportive work environments for youths, and/or family members, who require intervention and support on the job. This could occur in a group setting or one-on-one</p>			
<p><b>Qualifications</b></p>			
<p><b>Experience Required:</b></p>	<p>Experience working with at risk youth</p>		
<p><b>Minimum Education:</b></p>	<p>High School Diploma or equivalent</p>		
<p><b>Other:</b></p>	<p>Valid NYS Driver's License and must pass all required background checks and clearance requirements</p>		
<p><b>Training Requirements:</b> Prior to Care Manager activation, staff must complete the FVN/ SOC on-line and 4 Day Live, New Vendor Initial Training. Other as assigned by home agency or as identified by FVN or NYS OMH as part of any related Quality Improvement or regulatory action items.</p> <p><b>Transition Responsibility:</b></p>			


<b>Groups: Mentoring or Skill Building 5209</b>	 <b>Family Voices Network of Erie County</b>		
<b>Current Agency Blended Rate:</b>	\$16.00 per participant/ per hour	<b>Current Agency Waiver Rate:</b>	NA
<p><b>Description:</b> Involves one adult mentor or Skill Builder forming a relationship with a group of up to 3 young people. The mentor/ skill builder assumes the role of leader and makes a commitment to meet regularly with the group over an established period of time. Most interaction is guided by the session structure/ goals, as identified by each youth's respective CFT/ Plan of Care. The sponsoring mentoring, skill builder program may target goals from the Plans of Care, assign certain activities that the group must participate in, or (as per program structure) the mentor, skill builder may choose or design appropriate activities, intended as teaching exercises. The Vendor Supervisor and the Care Coordinator(s) must ensure that the group's activities relate directly to the plan of care.</p> <p><b>NOTE: 3:1 Youth Participant to Adult Service Provider Ratio is Required</b></p>			
<b>Qualifications</b>			
<b>Experience Required:</b>	Experience working with at risk youth		
<b>Minimum Education:</b>	High School Diploma or equivalent		
<b>Other:</b>	Valid NYS Driver's License and must pass all required background checks and clearance requirements		
<p><b>Training Requirements:</b> Prior to Care Manager activation, staff must complete the FVN/ SOC on-line and 4 Day Live, New Vendor Initial Training. Other as assigned by home agency or as identified by FVN or NYS OMH as part of any related Quality Improvement or regulatory action items.</p> <p><b>Transition Responsibility:</b></p>			


<p align="center"><b>Behavioral Management Services 5240</b></p>	 <p><b>Family Voices Network</b> of Erie County</p>		
<p><b>Current Agency Blended Rate:</b></p>	<p>\$40.00</p>	<p><b>Current Agency Waiver Rate:</b></p>	<p>NA</p>
<p><b>Description:</b> Behavioral strategy program provided to teachers, parents, and children or any other supports by a trained mental health professional designed to ensure safety, increase positive behaviors.</p>			
<p><b>Qualifications</b></p>			
<p><b>Experience Required:</b></p>	<p>Minimum of 2 years related experience</p>		
<p><b>Minimum Education or Degree:</b></p>	<p>Bachelor's Degree in related field</p>		
<p><b>Other:</b></p>	<p>Valid NYS Driver's License and must pass all required background checks and clearance requirements</p>		
<p><b>Training Requirements:</b> Prior to Care Manager activation, staff must complete the FVN/ SOC on-line and 4 Day Live, New Vendor Initial Training. Other as assigned by home agency or as identified by FVN or NYS OMH as part of any related Quality Improvement or regulatory action items.</p> <p><b>Transition Responsibility:</b></p>			


<p><b>Crisis Overnight Respite</b> <b>5300</b> <b>( Compass House )</b></p>	 <p><b>Family Voices Network</b> of Erie County</p>		
<p><b>Current Agency Blended Rate:</b></p>	<p>\$229.88 per day</p>	<p><b>Current Agency Waiver Rate:</b></p>	
<p><b>Description:</b> Crisis Overnight Respite Services provide immediate short-term respite intervention designed to assist children and families when they are in crisis. The service is <i>time-limited</i> and only utilized as an intervention until crisis resolution and linkages are made with other appropriate services or natural supports. <b>This Service is not for pre-planned traditional overnight respite needs.</b> Crisis respite workers assist in facilitating the safety plan’s identified intervention (developed by Child and Family Team) while the youth is receiving their services. Intended Outcome of this service: Crisis de-escalation, youth returns to a safe environment.</p> <p><b><u>5300 Crisis Overnight Respite is currently only provided by Compass House</u></b></p>			
<p><b>Qualifications</b></p>			
<p><b>Experience Required:</b></p>	<p>Experience providing direct services, or providing linkage to services, for children with one or more of the following primary diagnoses: mental illness, alcoholism, chemical dependency or substance abuse.</p> <p>Qualifying experience may be pre-or post-degree.</p> <p>Candidate may also qualify by meeting the qualifications for the NYS OMH Intensive Case Manager position.</p>		
<p><b>Minimum Education or Degree:</b></p>	<p>A Bachelor’s degree in a related field, or a NYS Teacher Certificate.</p>		
<p><b>Other:</b></p>	<p>Must pass all required background checks and clearance requirements</p>		
<p><b>Training Requirements:</b></p> <p>Complete FVN on-line training requirements</p> <p>Complete internal Compass House Training provided to staff:</p> <ul style="list-style-type: none"> <li>• Safety and emergency procedures, including first aid</li> <li>• HIV awareness and education</li> <li>• Case Records</li> <li>• Confidentiality of Information</li> <li>• Youth development and youth issues</li> <li>• Child abuse prevention and reporting requirements</li> <li>• Suicide prevention</li> <li>• Runaway and homeless youth regulations</li> </ul>			

<b>Crisis Residential Beds</b> <b>5301</b> ( NYS Licensed Facility)	 <b>Family Voices Network</b> of Erie County		
<b>Current Agency Blended Rate:</b>	\$181.59 per day	<b>Current Agency Waiver Rate:</b>	NA
<p><b>Description:</b> A residential program that provides urgent stabilization and assessment services to children/youth up to 30 days. Youth are at high risk in current living situation. Highly trained staff with medical/psychiatric back-up supervises the placement.</p>			
<b>Qualifications</b>	NYS Licensed Facility		

<b>Residential Treatment Center</b> <b>5340</b> ( NYS Licensed Facility)	 <b>Family Voices Network</b> of Erie County		
<b>Current Agency Blended Rate:</b>	\$160.19 per day	<b>Current Agency Waiver Rate:</b>	NA
<p><b>Description:</b> A residential program that provides urgent stabilization and assessment services to children/youth up to 30 days. Youth are at high risk in current living situation. Highly trained staff with medical/psychiatric back-up supervises the placement.</p>			
<b>Qualifications</b>	NYS Licensed Facility		

<b>Residential Diagnostic Services</b> <b>5341</b> <b>( NYS Licensed Facility)</b>	 <b>Family Voices Network</b> of Erie County		
<b>Current Agency Blended Rate:</b>	<b>TBD:</b> \$ 248.32/day base + School \$132.67 /day for Day Campus School OR \$64.89 /day for Diagnostic School	<b>Current Agency Waiver Rate:</b>	NA
<b>Description:</b> Provides comprehensive assessment services to determine the optimum treatment program for the identified youth. These services are aimed at children who have a history of multiple or conflicting diagnoses. Evaluations include psycho-social, drug and alcohol, medical, psychological, psychiatric, life skills and educational assessments. Subject to Intake/Admission criteria, and up to a 90 day length-of-stay.			
<b>Qualifications</b>	<b>NYS Licensed Facility</b>		

<b>Group Home Care</b> <b>5400</b> <b>( NYS Licensed Facility)</b>	 <b>Family Voices Network</b> of Erie County		
<b>Current Agency Blended Rate:</b>	\$146.22 per day	<b>Current Agency Waiver Rate:</b>	NA
<b>Description:</b> A short term overnight community respite facility in a safe supervised and home like environment.			
<b>Qualifications</b>	<b>NYS Licensed Facility</b>		


<p style="text-align: center;"><b>Tutoring</b> <b>5523</b></p>	 <p style="margin-left: 10px;"><b>Family Voices Network</b> of Erie County</p>		
<p><b>Current Agency Blended Rate:</b></p>	<p>\$40.00 per hour</p>	<p><b>Current Agency Waiver Rate:</b></p>	<p>Non-applicable for Waiver</p>
<p><b>Description:</b> Tutoring is for youth who require academic support in the community and are enrolled in either regular or special education, and whose school district does not already provide or offer tutoring in the needed subject area. This service may be provided to a youth who is enrolled, suspended, or a student preparing for GED. Please note that this service may be approved once a CFT has communicated with the home school district and made every reasonable effort to identify and secure academic support from the client’s home school district . In addition, natural and community based supports should be assessed for academic support prior to the approval of this service. The CFT progress notes should reflect assessment of district and community based options. The provider of this service must be proficient in providing academic support in the identified client’s specific course areas of need</p>			
<p><b>Qualifications</b></p>			
<p><b>Experience, certification and degree requirements:</b></p>	<ol style="list-style-type: none"> <li>1. Associates Degree with valid NYSED Teacher Assistant Certification combined with current employment with a school district or NYSED recognized academic tutoring/ support program.</li> <li>2. Current, active enrollment in a Bachelor’s or Master’s level Teacher Education Program, combined with current, or history of good standing in, fulltime, part time or per diem employment as a Teacher, Teacher Assistant or Substitute Teacher.</li> <li>3. Enrolled in Bachelor’s or Master’s level Teacher Education Program with active, supervised internship.</li> <li>4. Master’s level graduate with provisional or full certification, in good standing.</li> <li>5. Retired or similar Master’s level Certified Teacher or Teacher Assistant with NYSED certification ,whose certification was in good standing at the time of separation from employment.</li> <li>6. Career professionals who do not meet the above criteria but are specific curriculum content experts <u>currently under the supervision and employ of a recognized Tutoring program or agency.</u></li> </ol> <p><i>Please note that NYSED requirements, definitions related to any of the above may be substituted with similar state regulatory body for those who have recently relocated to NYS, upon formal verification completed by the hiring vendor agency. Please note that Teacher Assistant Certification is a formal designation under NYSED. <u>Teacher Aid is not recognized the same as Teacher Assistant under NYSED guidelines.</u></i></p>		
<p><b>Minimum Education:</b></p>	<p>Associates degree or higher that is that is current with NYS standards, regulations as per applicable degree, certification or similar as per above noted categories.</p>		
<p><b>Other:</b></p>	<p>Valid NYS Driver’s License and must pass all required background checks and clearance requirements</p>		


**Training Requirements:**


Prior to Care Manager activation, staff must complete the FVN/ SOC on-line and 4 Day Live, New Vendor Initial Training. Other as assigned by home agency or as identified by FVN or NYS OMH as part of any related Quality Improvement or regulatory action items.


**Transition Responsibility:**


It is the responsibility of this service provider to support the post care coordination transition plan of the family and larger CFT via closely adhering to Plan of Care goals and Planned Action directives. Progress notes must be clear and specific as to academic goals being pursued and methods being utilized. It is also the responsibility of this provider to communicate with the identified client's home school district and align their instruction in a manner that is most reasonably consistent with district expectations. Transition responsibilities also include identifying and working with natural supports and/or community based supports that can assist with or assume lead provision of academically based client needs both during and post care coordination.


<p><b>Community Supervision</b> <b>5530</b></p>	 <p><b>Family Voices Network</b> of Erie County</p>		
<p><b>Current Agency Blended Rate:</b></p>	<p>\$40.00</p>	<p><b>Current Agency Waiver Rate:</b></p>	
<p><b>Description:</b> Contact by a trained professional, either ongoing or for a limited period, designed to monitor specific objectives or performance on an at least weekly basis. The primary goals of supervision are to ensure the safety of the recipient and others and to build competencies that can reduce the level of crisis for the youth, and reduce involvement with juvenile justice, PINS, probation, etc. Provider will build the skills of the youth/parent or assist in the identification of a natural support to eliminate the need for the service or support as quickly as possible.</p>			
<p><b>Qualifications</b></p>			
<p><b>Minimum Education, Degree and Experience</b></p>	<p>High School Diploma or GED with 4 + <b>OR</b> BA/BS + 2years <u>related experience with youth at risk for involvement with the Juvenile Justice system.</u></p>		
<p><b>Other:</b></p>	<p>Valid NYS Driver's License and must pass all required background checks and clearance requirements</p>		
<p><b>Training Requirements:</b> Prior to Care Manager activation, staff must complete the FVN/ SOC on-line and 4 Day Live, New Vendor Initial Training. Other as assigned by home agency or as identified by FVN or NYS OMH as part of any related Quality Improvement or regulatory action items.</p> <p><b>Transition Responsibility:</b></p>			


<p><b>Rise and Shine 5531</b></p>	 <p><b>Family Voices Network of Erie County</b></p>		
<p><b>Current Agency Blended Rate:</b></p>	<p>\$40.00</p>	<p><b>Current Agency Waiver Rate:</b></p>	<p>NA</p>
<p><b>Description:</b> Service provides face-to-face supervision, prior to scheduled school day, for identified youth in household who present with high-risk truancy behaviors. Service requires communication with school personnel if client is unwilling to attend school, and may also include transportations and/or escort to school. Provider will build the skills of the youth/parent or assist in the identification of a natural support to eliminate the need for the service or support as quickly as possible</p>			
<p><b>Qualifications</b></p>			
<p><b>Experience Required:</b></p>	<p>Minimum of 1 year of related experience with at risk youth</p>		
<p><b>Minimum Education:</b></p>	<p>High School Diploma or equivalent</p>		
<p><b>Other:</b></p>	<p>Valid NYS Driver’s License and must pass all required background checks and clearance requirements. <b>Must be able to consistently model punctuality and personal responsibility.</b></p>		
<p><b>Training Requirements:</b> Prior to Care Manager activation, staff must complete the FVN/ SOC on-line and 4 Day Live, New Vendor Initial Training. Other as assigned by home agency or as identified by FVN or NYS OMH as part of any related Quality Improvement or regulatory action items.</p> <p><b>Transition Responsibility:</b> Provider will build the skills of the youth/parent or assist in the identification of a natural support to eliminate the need for the service or support as quickly as possible</p>			


<b>Group Recreation 5535</b>	 <b>Family Voices Network of Erie County</b>		
<b>Current Agency Blended Rate:</b>	\$12.80 per hour/ per participant	<b>Current Agency Waiver Rate:</b>	NA
<p><b>Description:</b> A service for a group of youth to provide support, guidance, nurturing, and promote social skills development, in a group setting.</p>			
<b>Qualifications</b>			
<b>Experience Required:</b>	Minimum of 1 year of related experience with at risk youth		
<b>Minimum Education:</b>	High School Diploma or equivalent		
<b>Other:</b>	Valid NYS Driver's License and must pass all required background checks and clearance requirements		
<p><b>Training Requirements:</b>          Prior to Care Manager activation, staff must complete the FVN/ SOC on-line and 4 Day Live, New Vendor Initial Training. Other as assigned by home agency or as identified by FVN or NYS OMH as part of any related Quality Improvement or regulatory action items.</p> <p><b>Transition Responsibility:</b></p>			


<p align="center"><b>Community Interpreter</b> <b>5537</b></p>	 <p><b>Family Voices Network</b> of Erie County</p>		
<p><b>Current Agency Blended Rate:</b></p>	<p>\$30.00</p>	<p><b>Current Agency Waiver Rate:</b></p>	<p>NA</p>
<p><b>Description:</b> Services provided for a child and family in the family’s preferred language. This service includes hearing impaired families. Community Interpreter assists the family with Child and Family Team meetings, accessing system and community services, and other day-to day language barriers (i.e. translating school notices, children's homework, etc.). Provider will build the skills of the youth/parent or assist in the identification of a natural support to eliminate the need for the service or support as quickly as possible.</p>			
<p><b>Qualifications</b></p>			
<p><b>Experience Required:</b></p>	<p>1 year related experience</p>		
<p><b>Minimum Education:</b></p>	<p>High School Diploma or equivalent. Documented completion of training for interpretation (i.e. International Institute of Buffalo)</p>		
<p><b>Other:</b></p>	<p>Valid NYS Driver’s License and must pass all required background checks and clearance requirements</p>		
<p><b>Training Requirements:</b> Prior to Care Manager activation, staff must complete the FVN/ SOC on-line and 4 Day Live, New Vendor Initial Training. Other as assigned by home agency or as identified by FVN or NYS OMH as part of any related Quality Improvement or regulatory action items.</p> <p><b>Transition Responsibility:</b></p>			


<b>Professional Translation 5538</b>	 <b>Family Voices Network of Erie County</b>		
<b>Current Agency Blended Rate:</b>	\$70.00 per hour	<b>Current Agency Waiver Rate:</b>	NA
<p><b>Description:</b> Services provided when the Child and Family are Limited English Proficient (LEP) and require a translator to convert written information to the client’s preferred language of communication. Agency documents that require translation (Client’s Rights, HIPAA Regulations, Releases, Client Surveys, Brochures....) are considered Administrative costs to be covered by the CC Agency, and not the CFT. The translator will provide documentation in electronic &amp; written form to the Care Coordinator and Family members. Documentation may include the following: The Plan of Care, the Crisis (Safety) Plan, medical, legal, education, and etc....</p>			
<b>Qualifications</b>			
<b>Experience Required:</b>	Related translation experience		
<b>Minimum Education:</b>	Documentation of training in translation by an appropriate organization (i.e. International Institute of Buffalo). Translator should be proficient in identified language and specific area (such as Medical, Legal, and Education).		
<b>Other:</b>	Valid NYS Driver’s License and must pass all required background checks and clearance requirements		
<p><b>Training Requirements:</b>          Prior to Care Manager activation, staff must complete the FVN/ SOC on-line and 4 Day Live, New Vendor Initial Training. Other as assigned by home agency or as identified by FVN or NYS OMH as part of any related Quality Improvement or regulatory action items.</p> <p><b>Transition Responsibility:</b></p>			


<p><b>Transportation Services Hourly</b> <b>5570</b></p>	 <p><b>Family Voices Network</b> of Erie County</p>		
<p><b>Current Agency Blended Rate:</b></p>	<p>\$25.00 per hour</p>	<p><b>Current Agency Waiver Rate:</b></p>	<p>NA</p>
<p><b>Description:</b> A vendor agency staff member that is hired to drive a client or family member(s) to an assigned destination. Provider will build the skills of the youth/parent or assist in the identification of a natural support to eliminate the need for the service or support as quickly as possible.</p>			
<p><b>Qualifications</b></p>			
<p><b>Experience Required:</b></p>	<p>Per vendor agency policy</p>		
<p><b>Minimum Education:</b></p>	<p>Per vendor agency policy</p>		
<p><b>Other:</b></p>	<p>Valid NYS Driver's License and must pass all required background checks and clearance requirements and other per vendor agency policy.</p>		
<p><b>Training Requirements:</b> Prior to Care Manager activation, staff must complete the FVN/ SOC on-line and 4 Day Live, New Vendor Initial Training. Other as assigned by home agency or as identified by FVN or NYS OMH as part of any related Quality Improvement or regulatory action items.</p> <p><b>Transition Responsibility:</b></p>			


<p><b>Discretionary Funds: Basic Household Needs 9000</b></p>	 <p><b>Family Voices Network of Erie County</b></p>
<p><b>Description:</b> Funds allocated by the Child &amp; Family Team (CFT) for food, rent, utilities, furniture, etc. that are necessary to maintain the child in the home and that can be sustained by the family once Care Coordination is no longer in place.</p>	


<p><b>Discretionary Funds: Clothing/Personal Needs 9001</b></p>	 <p><b>Family Voices Network of Erie County</b></p>
<p><b>Description:</b> Funds allocated by the Child &amp; Family Team (CFT) for food, rent, utilities, furniture, etc. that are necessary to maintain the child in the home and that can be sustained by the family once Care Coordination is no longer in place.</p>	


<p><b>Discretionary Funds: Transportation 9002</b></p>	 <p><b>Family Voices Network of Erie County</b></p>
<p><b>Description:</b> Funds allocated by the CFT for client or family member transportation. This takes place via taxi cab or public transportation. These funds can also be used for NFTA bus passes or tokens and gas cards and that can be sustained by the family once Care Coordination is no longer in place.</p>	


<p><b>Discretionary Funds: Health/Mental Health 9003</b></p>	 <p><b>Family Voices Network of Erie County</b></p>
<p><b>Description:</b> Funds allocated by the CFT for the payment of health services, medications and other medical/mental health needs not covered by insurance for the child or family members and that can be sustained by the family once Care Coordination is no longer in place.</p>	


<b>Discretionary Funds: Educational /Vocational 9004</b>	 <b>Family Voices Network of Erie County</b>
<p><b>Description:</b> Funds allocated by the CFT for child or family member expenses specific to attaining educational/vocational goals, e.g. resume services, educational games/activities and that can be sustained by the family once Care Coordination is no longer in place.</p>	


<b>Discretionary Funds: Camp 9005</b>	 <b>Family Voices Network of Erie County</b>
<p><b>Description:</b> Funds allocated by the CFT for camp for the child or family members and that can be sustained by the family once Care Coordination is no longer in place.</p>	


<b>Community Rec: Membership Expenses 9006</b>	 <b>Family Voices Network of Erie County</b>
<p><b>Description:</b> Funds allocated by the CFT for the promotion of involvement in social and/or recreational activities coordinated by local community centers where membership fees are charged (i.e. YMCA, JCC, etc.).</p>	


<b>Discretionary Funds: Hobbies 9007</b>	 <b>Family Voices Network of Erie County</b>
<p><b>Description:</b> Funds allocated by the CFT for the promotion of activities of self-direction, de-escalation or leisure skills and that can be sustained by the family once Care Coordination is no longer in place.</p>	


<b>Discretionary Funds: Outings and Socialization 9008</b>	 <b>Family Voices Network of Erie County</b>
<p><b>Description:</b> Funds allocated by the CFT for social outings. These include meals; the zoo, movies etc. and that can be sustained by the family once Care Coordination is no longer in place.</p>	


<b>Discretionary Funds:</b> <b>Holiday/Special Occasions</b> <b>9009</b>	 <b>Family Voices Network</b> of Erie County
<b>Description:</b> Funds allocated by the CFT for gifts for birthdays or religious celebrations. Can also be used to purchase cakes for graduations or significant accomplishments in a family's life and that can be sustained by the family once Care Coordination is no longer in place.	

<b>Discretionary Funds:</b> <b>Behavior Modification Program</b> <b>9010</b>	 <b>Family Voices Network</b> of Erie County
<b>Description:</b> Funds allocated by the CFT for rewards in a behavior modification program and that can be sustained by the family once Care Coordination is no longer in place.	

<b>Discretionary Funds:</b> <b>Child Care</b> <b>9011</b>	 <b>Family Voices Network</b> of Erie County
<b>Description:</b> Funds allocated by the CFT for child care services while the parent(s) are unavailable to supervise the children and that can be sustained by the family once Care Coordination is no longer in place.	

<b>Discretionary Funds:</b> <b>Other Miscellaneous</b> <b>9012</b>	 <b>Family Voices Network</b> of Erie County
<b>Description:</b> Funds allocated by the CFT for anything that does not fit into any other category of discretionary funds, used only after community resources have been explored or have been exhausted and that can be sustained by the family once Care Coordination is no longer in place..	

<b>Discretionary Funds:</b> <b>Legal</b> <b>9013</b>	 <b>Family Voices Network</b> of Erie County
<b>Description:</b> Funds allocated by the CFT for legal services for the child or family members and that can be sustained by the family once Care Coordination is no longer in place..	

<b>Discretionary Funds:</b> <b>CFT Refreshments</b> <b>9015</b>	 <b>Family Voices Network</b> of Erie County
<b>Description:</b> Funds allocated by the CFT for food and refreshments during a CFT.	

